

# SACRAMENTO COUNTY FAIR

**INDOOR CREATIVE EXHIBITS  
SCHOOL PROJECTS HANDBOOK**



*Let's Eat Have Fun & Celebrate the Red, White & Blue during the 81st Annual Sacramento County Fair  
May 25-29, 2017*

Dear Exhibitor:

Welcome to the 2017 Sacramento County Fair! We have a FANTASTIC, EXCITING Fair planned for you this year. We are thrilled you have decided to enter YOUR county Fair.



This year's Fair dates are May 25-29, 2017 and the theme is Let's Eat, Have Fun & Celebrate the Red, White & Blue. Over the year's Sacramento County Fair has become part of the community, and depends on its exhibitors, leaders and advisors to volunteer and become part of the Fair. We depend on exhibitors to help us spread the marketing word with poster distribution; the annual Fair work days help us to prepare the Fair for livestock arrival; parents and supporters from both 4-H and FFA assist with the livestock check-in and the shows. We encourage you to make more out of **your Fair** by getting involved.

The 2016 Sacramento County Fair was yet another great fair. Our attendance continues to grow, as does our food vendors and carnivals revenues. We are looking forward to another record year with our attendance goal at over 105,000 this year! Keeping with the goals of the Board of Directors, youth education is our primary focus. Our 2016 school tours and Farm Garden In A Wheelbarrow program educated over 12,000 school age children. We feel it is the responsibility of every exhibitor to take the time to promote the livestock industry to as many Fairgoers as possible.

We appreciate all of our volunteers for all they do to make the Sacramento County Fair the best place for our community to exhibit their projects. We have made some changes in the handbook and have included more premiums and rosettes to encourage participation and reward the hard work of our exhibitors. Also be sure to check out the new Pallet Art Divisions, I'd love to see some of that great creative genius on display! Please read the handbook thoroughly. It is every exhibitor's responsibility to know the rules and abide by them.

We appreciate your support and efforts to benefit the Sacramento County Fair. The Board of Directors and staff are working to assemble the best entertainers, shows and exhibits during the 80th annual Sacramento County Fair. If you have any questions, please call the Fair office, we look forward to assisting you with ANY of your Fair needs or questions.

See You In May,

***PJF***

Pamela J. Fyock  
CEO Sacramento County Fair

# Board of Directors

**Jim Perham**  
Chair  
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Sacramento, CA  
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Elk Grove, CA  
**Caitlin Maple**  
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Sacramento, CA  
**Coby Turner**  
Director  
Sacramento, CA

## Fair Hours

May 25 - 26, Thursday and Friday 10 am - 10 pm  
May 27- 28, Saturday and Sunday 10 am – 10 pm  
May 29, Monday, Memorial Day 10 am - 7 pm

## Carnival Hours

May 25 - 26, Thursday and Friday 12 noon – 10 pm  
May 27- 28, Saturday and Sunday 11 am - 10 pm  
May 29, Monday, Memorial Day 11 am - 7 pm

# Schedule

**Saturday, May 20**  
8:00 a.m. to 12 noon .....Exhibit Delivery Date for School Exhibits  
**Sunday, May 21**  
9:00 a.m. – 2:00 p.m.....Farm Garden In A Wheelbarrow  
**Saturday, May 27**  
5:00 p.m.....Corn Dog Eating Contest  
**Monday, May 29**  
12:00 noon.....Diaper Derby Contest

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# Indoor Creative Exhibits

**\*\*All Exhibitors MUST be from Sacramento County\*\***

## School Projects – For Classrooms Only

Entry Deadline	Friday, April 14(Entry forms must be postmarked on or before this date or hand delivered to our office by 5:00 p.m.)
Entry Fee	No individual entry fee. Entries will be displayed but will not be judged
Office Fee	\$5/exhibitor online or \$10/exhibitor if mailed or hand delivered
Exhibit Delivery Date	Saturday, May 20, 8:00 a.m. to 12:00 p.m.
Deliver Exhibits to	Cal Expo, Building C
Pick-up Exhibits	Monday, May 29, between 7:00 p.m. and 9:00 p.m.
Information Contact	(916) 263-2975 or www.sacfair.com

### Awards:

Entries will not be judged. All entries will receive a participation ribbon only.

### Rules and Information:

1. Only students enrolled in a Sacramento County School, in grades Preschool-12<sup>th</sup> grade, can participate in Divisions 4000-4005.
2. Teachers entering a school project through their school can only enter their projects in Division 4000-4005.
3. When entering Division 4000-4005, teacher must use school name as exhibitor first name and class name as exhibitor last name (*ie: First Name - John Morris Elementary School. Last Name – Ms. Smith's 4<sup>th</sup> grade*).
4. Enter the Division that corresponds with the grade of the exhibitor at the time the entry was produced.
5. Enter the class project description (*ie: California Missions*).
6. Enter how many individual projects will be brought (*ie: '24' if bringing 24 individual student Missions*) in quantity field.
7. Drawings MUST be mounted on construction paper with a minimum of 2" border.
8. If you would like the students name displayed on the project, be sure individual projects are labeled with students name when dropping off exhibit on May 20<sup>th</sup>, 2017.
9. Group projects are limited to 2 total, per teacher in Divisions 4000-4005.
10. **NO individual entries will be accepted under Divisions 4000-4005.**

### Divisions

Division 4000 Preschool & Kindergarten

Division 4001 First & Second Grade

Division 4002 Third & Fourth Grade

Division 4003 Fifth & Sixth Grade

Division 4004 Seventh & Eighth Grade

Division 4005 Ninth thru Twelfth Grade

### Classes

1. Drawings & Paintings
2. 3 Dimensional Wall Hangings (Macaroni Art, Bean Maps, etc.)
3. California Missions (4<sup>th</sup> Grade Only)
4. Make your own musical instrument-Be Creative!
5. Diorama
6. Jewelry
7. Models (Airplanes, Cars, etc.)
8. Holiday Crafts
9. Scrapbook
10. Miscellaneous Projects

# ONLINE ENTRIES

We encourage you to complete your entries online. A \$10.00/exhibitor entry processing fee will be accessed for all entries that are mailed or hand carried to the office. Save some dollars and enter online for only \$5.00/exhibitor entry processing fee. All processing fees will be used to off-set the cost of administering the competitive exhibits show. **Paper entries must be in the office by 5:00 p.m. April 14, 2017. All entries close April 21, 2017.**

You can do this by clicking the "I Agree" link online after you have read and agree to all rules. The rules may be found in the Handbook.

## **Before you submit an online entry you must agree to the following:**

*(You do this by clicking the "I Agree" link online after you have read and agree to all rules.)*

- I have read and agree to all rules.
- I understand that, if I am entering an animal exhibit, it is my responsibility to have all the required supporting documents to the office by the deadline.
- I understand that if I am entering an animal my signature is assumed.
- I understand that no entry is valid until received in the Sacramento County Fair office and approved by staff. **INCOMPLETE ENTRIES, INCLUDING MISSING FEES OR UNSUBMITTED ENTRIES, WILL NOT BE ACCEPTED AND/OR WILL BE DISQUALIFIED!**
- I understand that there are minimum system requirements for online entries and that this service may not be available to me.

## HOW TO ENTER ONLINE

The Sacramento County Fair uses ShoWorks, an on-line entry program. ShoWorks is an industry standard used by over 50 fairs nationally. This user-friendly program can be trusted to accurately enter you into our competitions and allows for efficient communications via e-mail. We are excited to have ShoWorks to better facilitate entering Sacramento County Fair competitions. Take a moment to look through the Competition Handbook to see which competition your entry is eligible to compete in. Then follow the easy steps listed below to enter the competition you have chosen.

1. Before proceeding with an on-line entry, please visit our website at [www.sacfair.com](http://www.sacfair.com) to download the appropriate Competition Handbook (Livestock or Indoor) located on the "Competitions/Contest" page. \*Note that sessions expire for security reasons after 20 minutes of inactivity, so "save the cart" often and if you plan on leaving the computer for more than 20 minutes. Entries **cannot** be retrieved by office.\*
2. Everyone must register as a new exhibitor when logging in for the first time in 2017.
3. When logging in for the first time, please do the following:
  - a. Click "Login/Logoff"
  - b. Choose type "Exhibitor"
  - c. Type in "First Name"
  - d. Type in "Last Name"
  - e. Click on "I am a new exhibitor" and click continue
  - f. Create a new password when registering for the first time each year. Remember your password as this will allow you access for future sessions.
4. Complete the New Exhibitor Fields and click "Continue". When entering information, fields in BOLD are required. **Be sure email address is correct as this is where the receipt will be sent to. Receipts are only sent electronically and cannot be reproduced if your email address is wrong.** If a field/ box does not apply to you, please type "N/A". If pending, please type "PENDING". Please follow the directions as they should help lead you through the process.
5. Review Exhibitor Information and click Continue.
6. Choose a Department (i.e. Breeding Beef, Market Swine, Adult Art & Photography, etc.)
7. Choose a Division (i.e. English Breeds, FFA Market Duroc Hog, Painting, etc.)
8. Select a Class from the drop down menu.
9. Complete Exhibit Information.



10. Make sure to include the club associated with the entry, if necessary. If not with a club, select \*Independent.
12. Click Add Entry To Cart
13. If you only have 1 entry click Continue. If you have another entry in the same department, click Add Similar Entry and follow above steps. If you have another entry in another department click Add Different Entry and follow above steps.
14. Once your entry(ies) are entered, an Additional Items screen will appear. Add quantity for any presale tickets you wish to purchase or any relevant fees that apply to your entry. Click Continue
15. Review Your Cart and choose an option below:
  - a. Add more entries
  - b. Empty Cart
  - c. Save For Later (entries and fees must be paid and submitted by entry deadline)
  - d. Checkout
16. Once you click Checkout it will take you to the Payment Screen. Select Payment method: Visa or Mastercard. Entry fees **MUST** be paid on-line with a Visa or Mastercard. **No checks accepted online.** Entries fees and any fees associated with entries are non-refundable. Enter credit card information and click Continue.
17. Confirm: your entries are not submitted until you type YES in the box and click submit.
18. Summary: Print the Detailed Receipt Summary by clicking the Detailed Receipt Button.
19. We look forward to your participation at the Sacramento County Fair – Let’s Eat, Have Fun & Celebrate the Red, White & Blue!

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## 2017 Indoor Creative Exhibits General Rules

**\*\*All Exhibitors MUST be from Sacramento County (unless otherwise noted)\*\***

### **Entry Procedure:**

Entries must be made on-line, mailed, or hand delivered. Entries will not be accepted by fax or e-mail. Entry forms may be photocopied or downloaded from our website: [www.sacfair.com](http://www.sacfair.com). If you have difficulty downloading forms, please contact our office at (916) 263-2975.

**Mailed or Hand Delivered:** A \$10 Office Fee will be charged for any entries that are mailed or hand delivered. Do **not** mail cash. Attach fees to entry form and mail so that it is postmarked by April 14, 2017, or hand deliver to the Sacramento County Fair Office located on the grounds of Cal Expo, 1600 Exposition Blvd., Sacramento, no later than 5:00 p.m. on this date. Make checks payable and mail to:

**Sacramento County Fair  
P.O. Box 15028  
Sacramento, CA 95851-0028**

**Go Paperless and save money! Online Entry Procedure: A \$5 Office Fee will be charged for entries made online. Online entries will be accepted through April 21, 2017. Late entries will not be accepted.**

### **Entry Rules**

1. Entries will not be accepted by fax or e-mail.
2. Late entries will not be accepted.
3. Full entry fees must accompany all entries.
4. Entry fees and any fees associated with entries are non-refundable. Entry fees for exhibits that are withdrawn or not displayed by the exhibitor will not be refunded. Calculate fees carefully. Overpayments due to calculation errors will not be refunded.
5. A \$25.00 processing fee will apply to checks not honored by the bank.
6. Please be sure all forms are filled out clearly and completely.
7. Fair Management reserves the right to limit exhibits to facilities available and may limit the number of exhibits made by an exhibitor.

8. Fair Management reserves the right to return entries, cancel any division or class, or combine divisions and classes in which, in its judgment, the entries are insufficient to secure adequate competition.
9. A complete exhibit eligible in more than one division and/or class shall be entered and judged in the division and/or class for which it best qualifies. Fair management reserves the right to make this determination.
10. Fair management reserves the right to combine or cancel any classes that have three or fewer entries.

### Definition of Terms

**Show.....**A group of divisions that make up a category, i.e. Crafts, Art, Photography, etc...

**Class.....**A group of items that are judged together, i.e. Dolls & Toys, Paintings, Cakes, etc...

**Division.....**Grouping of exhibitors

**Entry Form.....**The form used to register exhibits for competition and display in the Sacramento County Fair.

**Entry.....** Each instance of an exhibit listed on the entry form.

**Entry Fee.....**Monies paid to enter an exhibit. Nonrefundable.

**Exhibit.....**Item, object or collection of objects entered in a division for competition and display.

**Exhibitor.....** The owner of the exhibit residing in Sacramento County and contiguous counties.

### Credentials

**Policy! Parking passes for exhibitors are now available at a rate of \$6/ day or \$30/ for a season pass valid for all 5 days of Fair. The Sacramento County Fair pays Cal Expo for parking and makes no income from parking. Note: The Fair does not supply free parking passes for exhibitors.**

#### **Additional parking pass pricing and availability:**

1. Exhibitor vehicles may make deliveries prior to 8:30 a.m. on Thursday and Friday and must be in designated parking areas by 9:00 a.m. Deliveries on Saturday, Sunday, and Monday must be made before 9:00 a.m. and must be in designated parking areas by 9:30 a.m. Vehicles on grounds after these times will be towed. **All vehicles parked illegally will be towed away at the owner's expense!**
2. Exhibitor parking passes will be available for purchase at special exhibitor rates from May 22nd through May 24th, at the Livestock Office.
3. All 4-H Community Leaders, FFA Advisors, Grange Coordinators and 4-H Project Leaders will be required to purchase parking passes.
4. No vehicle will be allowed on grounds before fair closes at 10:00 p. m. on Thursday through Sunday of Fair. **A paid gate will be in effect at the 2017 Sacramento County fair. Gates will be monitored beginning at 6:00 a.m., May 25-29.**
5. Exhibitor Credential Pricing: Season admissions pass, good for all five days at any gate, \$20. Credentials will be available for purchase May 22nd through May 25th at the Livestock Office.

### Liability

1. The owner or custodian of property of any kind brought to Cal Expo either for exhibit or for other purposes assumes as a condition of its admission to the grounds, all risk and/or responsibility for its loss, damage or theft.
2. The Fair, its officers and employees cannot and will not accept responsibility and liability for any damage or injury resulting from theft, fire, the elements, accidents or other conditions or causes; whether to exhibits, property of exhibitor, vehicles on the grounds and articles left therein or any other property of any nature whatsoever.

### Fairground Rules

1. The Sacramento County Fair is a smoke-free facility. Smoking is not permitted on the fairgrounds.
2. The possession and/or use of alcoholic beverages and/or illegal drugs by any minor is prohibited on Cal Expo property and will result in immediate expulsion from the Fair and forfeiture of awards, premiums and monies received at auction. **This includes the camping facility on the fair grounds. Anyone caught violating rules will be disqualified and forfeit all JLA or premium monies.**
3. Absolutely **NO PETS ALLOWED** in the barn area or on the fairgrounds. **Only animals entered in competitions are allowed on the fairgrounds in designated show areas only!** Exceptions will be made

- for Service Animals on a leash.
4. All material and decorations used in an exhibit must be made from a nonflammable material or treated and maintained in a flame-retardant condition.
  5. Exhibit Buildings will close and be secured at 8:00 p.m. on Thursday and Friday, 9:00 p.m. on Saturday and Sunday and 7:00 p.m. on Monday of Fair.
  6. No skateboards, motor scooters, motorbikes, roller blades, roller skates, bicycles, or golf carts, or similar personal wheeled devices will be allowed on the Cal Expo grounds other than those operated by Fair personnel.
  7. Fair Management reserves the right to disqualify and/or remove any exhibit that is not in the best interest of the Fair.
  8. Exhibitors, Leaders, Advisors and Parents who violate these rules, or who are found to be involved in unethical or hostile practices with the Fair, shall incur penalties that may include (but are not limited to) disqualification, removal from the Fair, forfeiture of awards and ineligibility in future Fair competitions.

### **During the Fair**

1. Please check the individual schedule for each show you are entering. Shows may have different arrival times, judging times, etc.
2. 4-H Project leaders, FFA Advisors and parents may provide instruction **only**. Other adults and non-exhibiting juniors are prohibited from assisting any junior exhibitor without permission from the Fair CEO/Fair Manager.

### **End of the Fair**

**All exhibits & displays must remain in place until release time, 7:00 p.m. on Monday, May 29, unless otherwise stated. Rules are subject to change at any time based on the Fair Board of Directors and Fair Management.**

*A copy of the State Rules may be obtained through our web site: [www.sacfair.com](http://www.sacfair.com)*

***For more Information Visit [www.sacfair.com](http://www.sacfair.com)***

# Thanks For Entering