

SACRAMENTO COUNTY FAIR

MAY 24-28, 2018

Concessionaire Application Packet

\$25 Application Fee

Thank you for your interest in being a concessionaire at the Sacramento County Fair. Please review these instructions carefully. **This application is neither an offer nor a guarantee of space.** If you have any questions regarding this application, please call the Sacramento County Fair Office at (916) 263-2975 or e-mail to info@sacfair.com or

pamelafyock@sacfair.com

Application can be mailed to:

Sacramento County Fair Office, P.O. Box 15028 Sacramento, CA 95851



INSTRUCTIONS FOR COMPLETING APPLICATION

1. Print and read the 2018 Commercial and Concessions Rules and Regulations handbook available on our website www.sacfair.com.
2. This application is neither an offer nor a guarantee of space.
3. If you are applying for more than one stand, you must submit a separate application and application fee for each.
4. All questions on this application must be answered completely. Be sure the information you give is accurate, as it will be the sole representation of your business for the selection process.
5. Submit a **TYPED** menu with all items and proposed prices (including beverages). If selected, a formal menu will be negotiated.
6. Submit recent photos of your food stand(s) with application; day, night and backyard.
7. A footprint of your food stand(s) is required. Include the service support area in operational form. Be very specific for all dimensions (i.e., if hitch is not removable, please include in size of unit).
8. A copy for your California Seller's Permit and Food Handlers (ServSafe) Certificate is required with your application. Food Handlers certification is required by the State of California (exceptions: prepackaged food and beverage carts).
9. Management will determine the location of your booth. Locations are subject to change from year to year.
10. The utility and health fees on this application are subject to change per final agreement with governing agencies and departments.
11. Applications for **returning vendors are due by February 1, 2018**, with an application fee of \$25.00. After February 1, 2018 applications are open to all with the application fee of \$25.00. After February 28, 2018 application fees will be increased to \$50.00. Checks should be payable to the Sacramento County Fair.

SUBMIT CONCESSION(S) APPLICATIONS TO: Sacramento County Fair – Attn: Pamela Fyock

Mailing Address (Letter Size)

Post Office Box 15028
Sacramento, CA 95851

Physical Address (FedEx/UPS)

1600 Exposition Boulevard
Sacramento, CA 95815

Let's Eat, Have Fun & Celebrate the Red, White & Blue during the 82nd Annual Sacramento County Fair

SACRAMENTO COUNTY FAIR

MAY 27-28, 2018

Thank you for your interest in being a concessionaire at the Sacramento County Fair. Please review these instructions carefully. **This application is neither an offer nor a guarantee of space.** If you have any questions regarding this application, please call the

Sacramento County Fair Office at (916) 263-2975 or e-mail to info@sacfair.com or pamelafyock@sacfair.com

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RENTAL RATE INFORMATION

Food concessions: 25% of gross of food with a \$500 minimum guarantee

SACRAMENTO COUNTY ENVIRONMENT MANAGEMENT INSPECTION FEES

All concessionaires will be inspected by the County of Sacramento Environmental Health Management division. These fees are subject to change until the contract is executed with the department.

Safe Food Handling Fee	Per location
Trailers & High Risk Samplers	\$158.00
Low Risk Samples	\$75.00

*Veterans with a DD214 form will have Sacramento County Environment Management Inspection Fees waived.

UTILITY REQUIREMENTS

All cords 70 Amps and less must have plugs.

220 volt must be #6/4 gauge or heavier wire with Nema Plug #14-50P

110 volt must be #12/3 gauge or heavier wire with Nema Plug #5-15P

All electrical hardwiring required is \$80.00 each/flat fee

(As stated in handbook, no plugs, extension cords, cord caps or other equipment will be provided by the Sacramento County Fair.)

Electricians time will be charged for hardwire tie-ins at \$80 per stand.

Amps	Cost
1- 20	\$75.00
21- 50	\$125.00
51- 100	\$245.00
101- 150	\$345.00
151- 200	\$450.00
201- 250	\$575.00
251- 300	\$675.00
301- 350	\$775.00
351- 400	\$875.00
Electrician needed to hardwire stand	\$80 per stand

OTHER INFORMATION

- Once applications have been received the Sacramento County Fair will review all applicants and spaces for a good fit. We begin to notify all accepted vendors starting the middle of March.
- We will still accept applications after the February 28, 2018 deadline; however it may impact your chances of being selected. All applications submitted after February 28, 2018 will need to include a \$50 application fee.

SACRAMENTO COUNTY FAIR
MAY 24-28, 2018

Concessionaire Space Application

Thank you for your interest in being a concessionaire at the Sacramento County Fair. Please review these instructions carefully. **This application is neither an offer nor a guarantee of space.** If you have any questions regarding this application, please call the Sacramento County Fair Office at (916) 263-2975 or e-mail to info@sacfair.com or pamelafyock@sacfair.com

Application can be mailed to:
Sacramento County Fair, P.O. Box 15028 Sacramento, CA 95851



Please submit the following pages with the requested information on the cover sheet along with \$25 application fee by February 1, 2018 for returning vendors. After February 1, 2018 applications are open to all with the \$25 application fee. After February 28, 2018 application fees will be increased to \$50.00.

Check one: New Applicant 2017 Returning Concessionaire

Company Name: _____

Owner/Operator Name: _____

Stand Name: _____

Mailing Address: _____

City: _____ State _____ Zip _____

Business Phone: (_____) _____ Cell Phone: (_____) _____

Fax: (_____) _____ How long in business: _____

Website: _____ Email: _____

Federal Taxpayer's ID # _____ CA Seller's Permit # _____

(Attach copy of permit to application)

Do you accept credit or debit cards as payment at your stand? Yes No

Are you a member of Western Fairs Association (WFA)? Yes No

Are you a member of IAFE organization? Yes No

Are you a member of NICA organization? Yes No

Do you have a ServSafe certificate? (Attach copy of certificate) Yes No

How many serving windows does your stand have? _____

Liability Insurance & Workers Compensation Requirements

Each exhibitor must provide the Sacramento County Fair with proof of general liability insurance of no less than \$1,000,000. Product Liability of no less than \$1,000,000 is required for food samplers. Please check the box below indicating the type of insurance you will provide for Fair. **Completing this form does not constitute proof of insurance. Proof of insurance will be required once a contract has been issued.** Each exhibitor who hires employees must also provide a copy of worker's compensation insurance.

- My own carrier*
Carrier: _____
- WFA Master List CFSA # _____ Policy Expires _____
Name policy is under _____
- Purchase through CFSA. \$130 will be added to your contract.

Utility Requirements

Please provide amperage requirements for running at maximum capacity. If we are not informed of proper requirements, we may not be able to provide service – **BE SPECIFIC.** You **must** account for **all** equipment that will need power.

Power needed for Food Trailer/Cart: Voltage _____ Phase _____ Amps _____

Power needed for any other equipment in space: Voltage _____ Phase _____ Amps _____

Do not include stock truck requirements

Total amperage needed for space = _____

*****Vendors will be charged for total amperage requested*****

Does your stand use water/sewer? Yes No
 Does your stand produce grease? Yes No If yes, how many gallons? _____

Estimate grease for 5 day Fair

Do you need an ice merchandiser? Yes No If yes, how many? _____

* Sacramento Coca-Cola Bottling Company can rent ice merchandisers (freezers) for storing product. Each unit rents for \$350 flat rate for Fair duration. *

Please list any special trailer set up (i.e. additional trailers/refrigeration units in space and power requirements):

Trailer/Stand Dimensions

My stand is a: End Serve Side Serve Dimensions of stand: _____ W x _____ D x _____ H
 Removable Hitch: Yes No Backyard are needed: _____ W x _____ D x _____ H

Please sketch a complete diagram of your stand including awnings, counters and back area. Include measurement in feet. Show hitch on trailer if it can not be removed. Concessionaire must provide own screening.

DIAGRAM OF STAND

References

(List 2 fairs, festivals or shows you have recently participated in)

Event #1 _____

Contact person _____ Phone () _____

Event #2 _____

Contact person _____ Phone () _____

NOTES (Please use this space to add any information that was not included above).

Financial Interest

Names are required of all persons with financial interest (ownership) in your business or organization (if a corporation, list corporate offices). Descriptions such as “none”, “self”, or “corporation” are not acceptable.

Name(s) _____

Certification of Applicant

I have read and understand the 2017 Commercial & Concessions Rules and Regulations, instructions and any additional information attached. I understand that this form is an application for space only, and is neither a commitment by the applicant, nor an offer by the Sacramento County Fair to rent space. I certify all information contained in this application to be true and accurate to the best of my knowledge.

Signature _____ Date _____

Printed Name _____ Title _____